

Job OPPORTUNITY



Aspiranet (South San Francisco, CA)

Company

Full Time Human Resources Assistant I \$20.00 Plus an Hour

Job Title

Supports the Human Resources Unit/Department in specific areas of HR services from employees “hire to retire”

Contact Career Readiness if interested

Application Deadline

PLEASE CONTACT:

Skycareers@smccd.edu | (650) 738-4337

INTERESTED?

*Strategic Partnerships and Workforce Development
Meta Major: Business, Entrepreneurship & Management*



Job OPPORTUNITY



Hallmark Aviation Services (San Francisco Airport)

Company

Full-Time Customer Service Representative I \$19.05 - \$20.15 an Hour

Job Title

Provide excellent customer service while managing the ticket counter, checking in passengers, handling cash

25 positions available- contact Career Readiness if interested

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Job OPPORTUNITY



Ranger Pipelines (San Francisco, CA)

Company

Full-Time Administrative Assistant/Accounts Payable I \$60,000 an Hour

Job Title

Assist with accounts payable and data entry, enter monthly progress billings

Contact Career Readiness if interested

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Job OPPORTUNITY



Robert Half (San Francisco, CA)

Company

Full-Time Temp Customer Service Representative I \$19.95 - \$23.10 an Hour

Job Title

Customer Service Representative position via Robert Half in the Real Estate Property/Facilities Mgt field

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Job OPPORTUNITY



Robert Half (San Francisco, CA)

Company

Full-Time Temp Administrative Assistant I \$20.90 - \$24.20 an Hour

Job Title

Front Desk Coordinator position in the Non-Profit industry via Robert Half, performing typical office admin duties

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